

Business Accounts

The following documentation may be needed to open your business account:

Sole Proprietor

- SSN or TIN of Owner

Limited Liability Company (LLC)

- TIN of LLC
- Articles of Organization
- Operating Agreement

Partnership

- TIN of Partnership
- Partnership Agreement
- Certificate of Partnership

Not-For-Profit Organization

- TIN of Organization
- If incorporated, follow corporation guidelines
- If tax-exempt, IRS documentation or tax return
- If not tax-exempt, authorization letter

Corporation

- TIN of Corporation
- Articles of Incorporation

Business Trade Name Statement may also be requested.

The following information is needed for Beneficial Owners.

Beneficial Owners are individuals who directly or indirectly own 25% or more of the legal entity and/or the individual who has significant responsibility for managing the legal entity:

- Name
- Physical Address
- Date of Birth
- Social Security Number
- Valid Government Issued ID